



*The Foyle Food Group is a family-run group of companies with a farming heritage dating back several generations. Our core business is slaughtering, deboning and rendering beef across eight facilities in Ireland and the UK. We supply quality beef to leading retailers, manufacturers, foodservice providers and butchers across the world.*

**Foyle Food Group**

# Finance Administrators

**FFG/FA/02/19**

The Foyle Food Group requires a Finance Administrator to be based in their Shared Service Centre located on the **Foyle Omagh** site. The Finance Administrator role is a multi-functional role with the successful candidate cross trained to fulfil a number of roles:

- Purchase Ledger
- Cash Allocations
- Invoicing
- General administration duties

Essential Criteria:

- Working knowledge of Purchase Ledger operations
- Working knowledge of Cash Allocation systems
- Working knowledge of Invoicing
- Ability to work on own initiative

Hours of work – 40 hours between 0730 / 0915 > 1600 / 1745 – Monday to Friday

This is an exciting opportunity to join one of the largest red meat processing Companies in the UK and Ireland. The Foyle Food Group reserves the right to expand the shortlisting criteria to facilitate shortlisting.

Closing date for receipt of applications is the 15<sup>th</sup> September 2019

Please forward your CV with a covering letter to:

The Monitoring Officer

**Foyle Food Group**

Shared Service Centre, Foyle Omagh, 52 Doogary Road

Omagh, Co Tyrone BT79 0BQ

T +44 (0) 28822 43201

Email: [recruitment@foylefoodgroup.com](mailto:recruitment@foylefoodgroup.com)

[www.foylefoodgroup.com](http://www.foylefoodgroup.com)

THE FOYLE FOOD GROUP IS COMMITTED TO EQUALITY OF OPPORTUNITY AND WELCOMES APPLICATIONS FROM ALL SECTIONS OF THE COMMUNITY.

*Making Choice Easy*